

## AGENDA

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**Meeting:** Schools Forum

**Place:** Committee Room - Melksham Town Hall, Market Place,  
Melksham, SN12 6ES

**Date:** Thursday 24 January 2013

**Time:** 1.30 pm

### Briefing Arrangements:

Briefing will be held at 11.30 am in the Committee Room, Melksham Assembly Hall and will focus on Schools Funding Reform and Schools Budget proposals 2013/14

Please direct any enquiries on this Agenda to Kirsty Butcher, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 713 948 or email [kirsty.butcher@wiltshire.gov.uk](mailto:kirsty.butcher@wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225)713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Membership:	Representing:
Mr N Baker	PHF, Christ Church CE Primary School
Dr Peter Biggs	WGA, Secondary School Governor Representative
Mrs Julia Bird	PHF, Southwick Primary School
Mr Andy Bridewell	PHF, Ludgershall Castle Primary School
Mr Steve Clark	Maintained Secondary - Melksham Oak Community School
Mrs A Ferries	WGA, St Patrick's Catholic Primary School
Mrs Jane Franchi	Salisbury Diocesan Board of Education
Mr Tim Gilson	Academy, Malmesbury School
Jan Hatherell	Academy, Hardenhuish School
Mr John Hawkins	Teacher representative
Mrs Sue Jiggins	WGA - Primary Governor Representative
Mr Michael Keeling	Early Years Representative
Rev Alice Kemp	WGA, SEN Governor Representative
Dr Tina Pagett	14-19 Group Representative
Mr J Proctor	Early Years Representative (PVI)
Ms I Sidmouth	SEN Sector, Rowdeford School
Mr Martin Watson	Academy, Lavington School
Mrs C Williamson	PHF, Mere Primary School

# AGENDA

## PART I

Items to be considered whilst the meeting is open to the public

1 **Apologies and Changes of Membership**

2 **Minutes of the previous Meeting** (*Pages 1 - 8*)

To approve and sign as a correct record the minutes of the meeting held on **6 December 2012**. (copy attached)

3 **Declaration of Interests**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee

4 **Chairman's Announcements**

5 **Children and Young People's Trust Board Update**

To receive a verbal update from the Service Director for Commissioning and Performance, Department for Children and Education.

6 **Budget Monitoring** (*Pages 9 - 12*)

To receive budget monitoring information against the Dedicated Schools Grant (DSG) for the financial year 2012/13 as at 31 December 2012.

7 **Reports from Working Groups** (*Pages 13 - 18*)

To receive minutes, reports and/or verbal updates from the following working groups:

- School Funding Working Group
- SEN Working Group (report and minutes to follow)
- Schools Services Working Group (*verbal update*)

8 **Supply Pool School Insurance Scheme** (*Pages 19 - 24*)

To receive a report from Liz Williams, Head of Finance, on the current position within the Supply Pool School Insurance Scheme and proposals for development of the scheme.

9 **Free School Meals Pooling Scheme** (*Pages 25 - 26*)

To receive a report from Liz Williams, Head of Finance, on the Free School Meals pooling scheme including proposals for the calculations of premiums for 2013-14.

10 **Schools Funding Formula and Schools Budget proposals 2013/14**

To consider the revenue budget proposals for the Dedicated Schools Budget for 2013/14 and agreement of the recommendation to be made to Cabinet. (Report to follow)

11 **Confirmation of dates for future meetings**

To confirm the dates of future meetings, as follows:

14 March 2013

27 June 2013

3 October 2013

12 December 2013

12 **Urgent Items**

Any other items of business, which the Chairman agrees to consider as a matter of urgency.

**PART II**

Item(s) during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed